# BEHAVIORAL HEALTH RECRUITMENT AND RETENTION (BHRR) TRAINING AND TECHNICAL ASSISTANCE (TTA) FRAMEWORK

# July 24-January 25

# **VALUE PROPOSITION**

Clearly defining and reporting to funders and leaders the value of long-term investment in our workforce and internally communicating our commitment to staff at all levels of the organization.

#### TAILORED TO GRANTEES

Topic to be determined (TBD) based on feedback from Quarterly Data Report (QDR) review. Q4 QDR AND INVOICE DUE 7/15/24.

#### MAINTENANCE AND COMMITMENT

UG

TTA will focus on providing grantees the tools needed to maintain progress on efforts to create inclusive work environments. END OF Q5.

#### **EVALUATION**

Evaluation of strategies and progress made thus far. Q5 QDR AND INVOICE DUE 10/15/24.

# MONITORING AND SUSTAINABILITY

Ongoing monitoring of progress and sustaining progress after project ends.

#### **CELEBRATION AND WRAP UP**

Culminating event to celebrate grantees through a virtual gallery walk and final admin call. END OF Q6.



#### **PROJECT TERMINATION**

Final reporting and invoicing, ensuring that all project termination is completed on time. Administrative support will be provided if needed. Q6 FINAL QDR AND INVOICE DUE 1/15/25.

## FINAL BHRR INVOICE DUE 2/15/25! FIXED DEADLINE.

# Mandatory Training and Technical Assistance (TTA) Events July 2024-January 2025

Previous TTA Schedule

# **July-End**

Monthly Webinars (Didactics) - 60 min Asynchronous resources, such as podcasts, videos, and articles with a knowledge check (which also functions as attendance check)

Monthly Workshops - 90 min 07/17/24 08/21/24 09/18/24 10/16/24 11/20/24

Dates and format will remain the same. One or two grantee(s) will present; then we will go into regional cohort breakout rooms.

Learning Collaborative -Regional (2.5 hours) 9/03/24 OR 9/04/24 Dates and format will remain the same. TBD: May combine both cohorts into one date. Potential guest speakers.

Administrative Coaching Call - 60 min 12/18/24 Date and format will remain the same. Please invite administrative and finance staff. BHRR team may add another Admin Call if needed.

Constant Contacts Sent Twice a Month with Frequently Asked Questions (FAQs)

# Reconfigured non-event Training and Technical Assistance (TTA)

# Previous TTA schedule

# **July-End**

Monthly 1:1 hour-long meetings with Grantee Coach (GC) Each organization will meet with their GC every other month. This does not apply to smaller, less-resourced organizations. GCs will let organizations know if monthly meetings will continue to be required. For all other organizations, the month when grantees are not meeting live, grantees can send questions to their GCs via email. GCs will provide Implementation Plan (IP) feedback asynchronously, using the portal. 1:1 calls will focus on IP reviews and grantee specific questions. Calls will be 30 minutes unless additional time is needed. All admin questions will be responded to in group office hours.

#### **Quarterly newsletter**

TBD: BHRR team will determine the utility of this resource after assessing engagement with the newsletter in May.

### Ad hoc Office Hours

3 Monthly 45-minute OPTIONAL Office Hours will be held each month. These office hours will be staffed by one GC and one Ops specialist. These sessions will allow grantees to ask administrative and logistical questions in a group setting.

Ad hoc TTA with Workforce Development (WFD) Subject Matter Experts (SMEs) or other AHP staff

Grantees can still request additional TTA using the Grantee Request Form.

Tip sheets, onepager, outlines, templates, products and resources Continue as needed. We will combine these resources with the asynchronous learning opportunities.

This plan and dates listed are preliminary and subject to change with advance notice.