



Peer Workforce Investment (PWI) and Expanding Peer Organization Capacity (EPOC) Administrative Coaching Call

Presented by: PWI/EPOC Administrative Entity (AE) Team

Behavioral Health Workforce Development (BHWD)

Thursday, October 17, 2024



Indigenous Land Acknowledgement

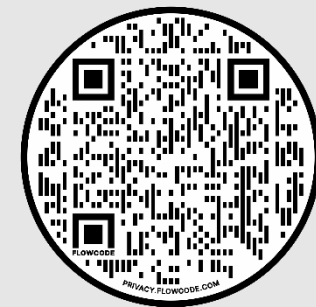
- We respectfully acknowledge that we live and work in territories where indigenous nations and tribal groups are traditional stewards of the land. Our California office resides in Tongva territory.
- Please join us in supporting efforts to affirm tribal sovereignty across what is now known as California and in displaying respect, honor, and gratitude for all indigenous people.

Whose land are you on?

Option 1: Text your ZIP code to 1-907-312-5085

Option 2: Enter your location at [Native Land CA](#)

Option 3: Access Native Land website via QR Code



Community Agreements

- Be present and be an active listener.
- Remember: One mic, one voice.
- Practice inclusivity.
- Honor pronouns and gender identity.
- Show respect (this may look different for each person).
- Allow conflicting perspectives to exist.
- Assume best intentions.
- Take space, make space.
- Share what you are comfortable sharing.
- Protect individual privacy.
- Practice self-care.
- Encourage growth of self and for others.
- Support resource sharing.



BHWD Initiative: PWI and EPOC AE Team

Advocates for Human Potential (AHP)



Susan Lange
BHWD
Program Director



Tammy Bernstein
PWI/EPOC
Project Director



Abigail Pol
PWI/EPOC
Operations Manager



Kayla Halsey
BHWD
Data Manager



Caitlin Storm
BHWD Quality
Assurance



Brett Hall
PWI/EPOC
Lead Grantee Coach



Rosy Larios
PWI/EPOC
Grantee Coach



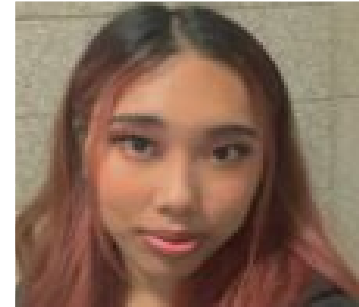
Rachael McDavid
PWI/EPOC
Grantee Coach



Maliat Chowdhury
PWI/EPOC
Intern



Neyat Tefery
PWI/EPOC
Operations Specialist



Vic Walker
BHWD
Operations Specialist



Krislyn LaCroix
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Agenda



1. PWI and EPOC Reminders
2. PWI and EPOC Grant Closeout
3. Grantee Accomplishments
4. Grantee Data Dashboards
5. BHWD Final Report
6. 10/1/24–12/31/24 Training and Technical Assistance (TTA) Chart
7. Upcoming Events
8. Q&A/Open Discussion

PWI and EPOC Grant Reminders



1:1 Meetings

- Reminder to continue to attend your quarterly PWI/EPOC Grantee Coach/Grantee 1:1 Check-In Calls.

October Implementation Plan (IP)

- The October IP updates are **due** before your original October monthly meeting occurrence (or before your quarterly 1:1 meeting, if it will be held in October).

7/1/24–9/30/24 Quarterly Data Report (QDR) and Invoice

- The 7/1/24–9/30/24 QDR and invoice are now **past due**. If you have not yet submitted them, please do so as soon as possible.

PWI and EPOC Grant Closeout

With only a few months left in the PWI and EPOC projects, we invite you to start thinking about grant closeout requirements so that you are prepared for the end of the year:

December 2024 IP Updates

- Must be completed by the end of the month (**December 31, 2024**).

10/1/24–12/31/24 QDR

- Must be completed by the end of the contract period (**January 15, 2025**).

PWI and EPOC Final Report

- Must be completed by the end of the contract period (**January 15, 2025**).

Equipment Funding Spend-Down

- Must be spent down by the end of the month (**December 31, 2024**).
 - *This only applies to grantees that received equipment funding for Round 2.*

10/1/24–12/31/24 Invoice

- Must be submitted by the end of the contract period (**January 15, 2025**).



*****The final invoice will not be paid until the above items are received and all other contract deliverables have been completed (e.g., mandatory events).*****



Grantee Accomplishments Survey

Due Thursday, October 31, 2024

- Please start to brainstorm with your team one to three successes or wins that you are most proud of from your time as a PWI and EPOC grantee.
- Use this form ([Grantee Accomplishments Survey](#)) to submit your accomplishments and your organizational logo. This information will be included in the Grant Closeout Celebration event.
- Please reach out to your Grantee Coach with any questions.

Grantee Data Dashboards: Overview



- The BHWD Data Team is working to develop data dashboards for all BHWD grantees.
- These data dashboards will showcase all your hard work through this project and include outcomes data from your QDRs, TTA, Program Sustainability Assessment Tool reports, and funding amounts.
- Each grantee will receive access to their own data dashboard and a general data dashboard for each project they are a part of.
- The BHWD Data Team hopes that this data will be useful for project evaluation, quality improvement, grant-writing, and securing future funding.

Grantee Data Dashboards: Walk-Through



Grantee Data Dashboards: Project Takeaway



For the remainder of the contract period:

- The data dashboards will be available for grantees to interact with on the PWI and EPOC [Administrative Portal](#) in October 2024.
- You can interact with the dashboard to see how your own organizational data compares with that of other grantees in your project.
- All grantee data is aggregate apart from your own, which is password protected.

Post-project:

- At the end of the project period, each grantee will also receive a cumulative PDF report of their data dashboard to take with them after the project ends and the portal is no longer accessible.
- You can use this on your website, in your applications for other funding streams, etc.



BHWD Final Report Draft: Overview

- The BHWD Final Report Draft will go live in the portal by the end of **October**. You can view the questions, begin working through it, and save as you go. However, you cannot submit the report until **January**.
- You may need to reach out to different departments in your organization to gather certain information, particularly for questions in the funding section.
- The final report is meant to encompass your overall experience throughout the entire contract period and is due **January 15, 2025**. **It must be completed before final invoice approval.**
- Please send any additional questions to bhwddata@ahpnet.com.

BHWD Final Report: Walk-Through



PWI and EPOC (10/1/24–12/31/24) TTA Chart

Round 2 TTA: Quarter 6 (10/1/24–12/31/24) of PWI and EPOC							
Q	Month	Week 1	Week 2	Week 3	Week 4	Week 5	Minimum Total Hours of Live Grantee Attendance per Month
6	October		Webinar: Marketing, Branding, and Storytelling (1 hour) October 7, 2024 12 p.m. – 1 p.m.	Q5 Data Report and Q5 Invoice Due October 15, 2024 Administrative Coaching Call (1 hour) October 17, 2024 12 p.m. – 1 p.m.	Update Implementation Plan(s) Learning Collaborative: De-Escalation and Conflict Resolution (3 hours) October 30, 2024 1 p.m. – 4 p.m.		5 hours and possible 1:1 with GC*
6	November			Optional Affinity Group: Navigating Grief Around the Holiday Season (1.25 hours) November 12, 2024 12 p.m. – 1:15 p.m.	Update Implementation Plan(s) Webinar: Human Trafficking Prevention/Mitigation *Combined event with Mentored Internship Program grantees* (1.5 hours) November 18, 2024 12 p.m. – 1:30 p.m. Administrative Coaching Call (1 hour) November 21, 2024 12 p.m. – 1 p.m.		3.75 hours and possible 1:1 with GC*

Upcoming Events

Upcoming Events	Date and Time (PT)	Required?
Learning Collaborative: De-escalation and Conflict Resolution	Wednesday, 10/30/24 1:00 p.m.–4:00 p.m.	Yes (two representatives)
Optional Affinity Group: Navigating Grief Around the Holidays	Tuesday, 11/12/24 12:00 p.m.–1:15 p.m.	No
Webinar: Human Trafficking Prevention and Mitigation	Monday, 11/18/24 12:00 p.m.–1:30 p.m.	Yes (one representative)
Administrative Coaching Call: November 2024	Thursday, 11/21/24 12:00 p.m.–1:00 p.m.	Yes (one representative)
Grant Closeout Celebration	Monday, 12/9/24 12:00 p.m.–1:30 p.m.	Yes (one representative)

Access the [PWI and EPOC General Hub](#) to register for events and add them to your calendar.

Q&A





Please fill out the attendance form and feedback survey in the chat to meet your requirements for today's event.



Thank You